

ST. MONTFORT SCHOOL BHOPAL

SMS/CIR/2025-2026/27

Date: 18.11.2025

Dear Parents,

Greetings from St. Montfort School, Bhopal.

As we are busy with the preparations for our Annual Cultural Function, we would like to share a few important pieces of information to make our event a successful one.

1. **St. Montfort School is celebrating its Annual Cultural Programme – “PARIVARTAN – NEED OR NECESSITY” for Classes VI to IX on 22nd November 2025 (Saturday)** in our school premises. The school has already mentioned the event in the school diary. Invitation cards have already been sent through your ward.
Each invitation card permits only 2 persons, so parents are requested to carry this card when they come to attend the programme.
2. **Due to dress rehearsals for the Annual Function, there will be no regular classes for students from 19th November to 22nd November.**
However, **participants must come daily for practice** during school hours.
• **Classes X to XII (except participants) will have a holiday from 19th to 22nd November 2025.** They are requested to complete their project work/copies and prepare well for the upcoming PTs and Pre-Boards.
3. **On 19th November 2025, there will be a dress rehearsal during school hours.** Kindly note that the **dispersal on 19th and 20th November will be at 01:00 PM.** Participant students need to bring only their **lunch box, water bottle, and diary.**
4. **On 21st November 2025, we have the Annual Cultural Programme for Classes III to V, so it will be a holiday for Classes VI to XII.**
5. **On 22nd November 2025, all participants must reach the school at 2:30 PM.**
Bus facility will be provided only to those students who have availed the school bus service this year.
Buses will start at **1:30 PM from the first stop.** Kindly ensure that students are on time at their stop or at school.
6. **After the programme on 22nd November, parents must collect their wards from the respective green rooms** allotted to them. Details will be shared in the class groups.
Parents can collect their wards only after 20 minutes of the National Anthem from the green rooms.
7. **School bus services will NOT be available for dropping students after the programme.**

8. **Students need to carry their water bottle, tiffin, and track suit in their bags on 22nd November.**

9. **Parking Instructions for 22nd November:**

- Most vehicles will be accommodated in the school premises. A few may need to be parked in the Primary School premises.
- We humbly request parents to **park vehicles properly** so that maximum vehicles can be accommodated.

10. There will be **official videography and photography** for the programme. Parents are requested **not to come near the stage** for taking photographs or recording videos.

Thanking you all in anticipation for your kind cooperation.

Sincerely for the cause of Education,



Bro. Monachan K.K.
Principal